



Nappy Changing Policy

Rationale

At Clarendon Children's Centre we understand that children are at different developmental stages. We work with parents towards independent toilet training, unless there are any medical or developmental reasons why this would be inappropriate.

At Clarendon Children's Centre we aim to be inclusive to all children and to give consideration to the individual needs of the child.

Clarendon Children's Centre has written this policy to ensure that best practice and procedures are carried out at the Centre. This policy complies with the legal requirements of the Early Years Foundation Stage statutory framework.

Aims

- At Clarendon Children's Centre nappies will be checked at regular intervals and changed when required.
- At Clarendon Children's Centre a child's nappy **will always** be changed promptly when wet or soiled.

Best Practise followed at Clarendon Children's Centre:

- Staff members must wear a fresh pair of disposable gloves each time they change a nappy.
- Staff members must wash their hands after every nappy change using soap and water or alcohol gel.
- Sensitive skin wet wipes will be used for every nappy change, if authorised by parents and carers.
- A soothing cream will be applied if a child has sore skin or if a parent specifically requests for it to be applied to their child.

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Approved by CC GB Committee

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- Soiled nappies will be placed into a tie handle bag then placed into the designated nappy bin.
- Staff members must ensure that the changing mat is cleaned after every use with an antibacterial cleaner and dried off with a paper towel.
- Staff members will ensure that potties are available for children being toilet trained and cleaned with antibacterial cleaner after every use.
- The Centre requires parents to supply nappies, wipes and sundries.

Procedure for Staff to follow at Clarendon Children's Centre:

1. Prepare the changing mat by cleaning with antibacterial spray. Ensure the following items are ready before changing the nappy; clean nappy, wipes and nappy cream if required.
2. The staff member must put a fresh set of gloves on for every child that has a nappy changed.
3. The staff member must then remove the child's nappy and dispose of the nappy in the nappy disposable bin.
4. Next the staff member must wash and dry the child using wipes or cotton wool. Using the wipes or the cotton wool and warm water the staff member must wipe the genital area from front to back.
5. Nappy cream must be applied if requested by the child's parent/carer. A clean set of gloves must be used to apply nappy cream.
6. The staff member must then put on a clean nappy and a new set of clothes if required.
7. The staff member must ensure that the child's hands are clean after toileting by washing them with soap and water and drying them off with a paper towel.
8. The staff member must then wash the changing table with antibacterial spray.
9. The staff member must then wash their hands with liquid antibacterial soap and running water and dry their hands on a disposable paper towel.

Parental Responsibilities

At Clarendon Children's Centre we work in partnership with parents and ask them to assist us by ensuring the following:

- Parents understand and agree the procedures that will be followed when their child is changed at Clarendon Children's Centre. Parents must sign a consent form granting permission for their child's nappy to be changed.

- Parents understand that they will be asked to collect their child from Clarendon children's Centre if their child shows symptoms of diarrhoea or similar indications of ill health.
- Parents must send their child in nappies or protective underwear until they are dry and clean the majority of the time.

Any questions about this policy should be directed to the Centre Manager: Sue Burgess